



TOWN OF GRAFTON

GRAFTON MEMORIAL MUNICIPAL CENTER
30 PROVIDENCE ROAD
GRAFTON, MA 01519

RECEIVED TOWN CLERK
GRAFTON, MA

2022 FEB -3 AM 8:58

Community Preservation Committee

MEETING MINUTES

December 2, 2021

Meeting was called to order at 7:03PM by Chairman, John Stephens.

Present were: Jim Gallagher, Brook Padgett, Justin Wood, Richard Whitney, and John Stephens, Sandy Brock, Paul Scarlett, and Ken Holberger attended via zoom. Absent: Kristen Belanger. Staff in attendance: Joann Duncan.

John provided a brief overview of the remote participation guidelines and then took roll call for attendance.

Treasurer's Report

Ken screen shared the Treasurer's Report. He reviewed the state match, and FY21 revenue. The motion passed 8-0 by roll call: Brook, aye; Justin, aye; Jim, aye; Richard, aye; Sandy, aye; Ken, aye; Paul, aye; John, aye.

Clerk's Report

A motion was made by Jim and seconded by Paul to accept the meeting minutes of November 2, 2021 as presented. Justin asked that changes be made to lines 100-102 to reflect a request he made of the Chairman and the Chairman's agreement. The changes were made real time and the motion passed with the corrections 8-0 by roll call: Brook, aye; Justin, aye; Jim, aye; Richard, aye; Sandy, aye; Ken, aye; Paul, aye; John, aye.

CPC Laptop

John explained the need to purchase a laptop for the CPC administrative assistant position. A motion was made by Brook and seconded by Jim to approve the purchase of a laptop. The motion passed 8-0 by roll call: Brook, aye; Justin, aye; Jim, aye; Richard, aye; Sandy, aye; Ken, aye; Paul, aye; John, aye.

Robinson Property

Justin had asked this be included on the agenda. He provided information on the potential for a special town meeting on a TIF for the GSX project. The Committee discussed the potential

timing of the Robinson Property being brought before the town. Colleen Roy stated in the chat session the special town meeting may be held in the January/February time frame. Ken stated he is confident that there are enough CPA Funds to cover this purchase.

Richard stated some concerns he had about how the property at 117 Upton Street was handled by the Select Board. Specifically, he felt the recommendations of the CPC as well as several other committees/boards were ignored by the Select Board. Ken reviewed what happened and indicated the end result was actually better than the town purchasing the property and selling off frontage lots to cover the expense.

Project Updates

- Town Records Archival Project – No new update. John stated Kandy has proposed digitizing records. She plans to submit an application in January. He stated the benefit of digitized records allows them to be accessed remotely and then they do not need to be handled which can be harmful to the records.
- Historic Gravestones – Richard passed around a picture of the gravestone and the wooden shelter he has created to protect the stone. He has met with a man in Boston to discuss the project and see if the stone can be replicated. The stone is protected for the winter. The Committee discussed who (committees / organizations) may need to be involved in any decisions made about the replications and movement of the stone. These include Grafton Historic Commission, Select Board, Mass Historical, Nipmuc Nation. There was also discussion about what can be done if it is determined the stone cannot be moved.
- Grafton Common Restoration – Paul stated the Select Board approved the two change orders enabling them to move forward with the restoration of the bandstand, and the work on the backflow preventer. Paul also provided an update on the damage done to the Common due to the recent accident there. He reviewed what will be covered by insurance and where other funding will come from for items not covered by insurance (fences and shrubs).
- Weights and Measures – John stated he would follow up with Dave Therrien and Don Clark to determine when the cabinet will be moved to the library. There currently is no electricity in the spot where it will be moved.
- Lions Club Property Engineering Work, Lions Club Property Recreational Improvements, and Lions Club Phase III – There is no paved parking lot due to the water run off issue. Justin mentioned possibly grass pavers could be used instead. Sandy provided information on her experience with these pavers and outlined what should be considered and what to look out for. Regarding the Septic System, the existing connection to the clubhouse bathroom will need to be tied into the new septic system.
- Cisco Homestead – Justin stated the architect has met with the structural engineer and it is anticipated the drawings will be complete this spring.
- Recreation ADA Projects – There is a punch list of items that need to be completed.

- Weed Abatement – Joann stated it is expected the bids will go out in January 2022 for this project. She read into the record the update provided by the Lake Quinsigamond Commission.
- 95 North Street – There was no update. John stated he would send an email to Kristen and follow up on the project.

Jim made a motion seconded by Richard to adjourn the meeting at 8:03PM. The motion passed 8-0 by roll call: Brook, aye; Justin, aye; Jim, aye; Richard, aye; Sandy, aye; Ken, aye; Paul, aye; John, aye.

Respectfully submitted by,
Joann Duncan

The meeting can be viewed at: <https://www.youtube.com/watch?v=mquQTRqj7mc>